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**IN THE UNITED STATES PATENT AND TRADEMARK OFFICE**

Applicant(s): Menon et al.  
Serial No.: 10/034,336  
For: TOPICAL COSMETIC COMPOSITION HAVING A NATURAL PLANT  
ACTIVE INGREDIENT AND METHOD OF USING SAME  
Filed: December 28, 2001  
Examiner: Not yet assigned  
Art Unit: 1614  
Confirmation No.: 8349 Attorney Docket: 680.0049USU

**Box MISSING PARTS  
COMMISSIONER FOR PATENTS  
Washington, D.C. 20231**

Dear Sir/Madam:

**TRANSMITTAL OF MISSING PARTS OF APPLICATION AND  
PAYMENT OF SURCHARGE UNDER 37 C.F.R. §1.16(e)**

Transmitted herewith are the following documents pertaining to the above-identified application:

**XX** Declaration and Power of Attorney form executed by Gopinathan K. Menon, Sujatha Dokka and Brian Jones;

\_\_\_ The undersigned attorney has verified that the above-identified applicant is entitled to Small Entity Status.;

\_\_\_ \_\_\_\_\_ Sheets of Formal Drawings;

**XX** An Assignment of the Invention to : **ASSIGNEE NAME: AVON PRODUCTS, INC. ASSIGNEE RESIDENCE: NEW YORK, NEW YORK**, including \$40.00 recordation fee and Assignment Recordation Cover Sheet;

\_\_\_ A Certified Copy of the Priority Application;

\_\_\_ Information Disclosure Statement (Form - 1449); and

**XX** A copy of the Notice to File Missing Parts of Application Filing Date Granted.

\_\_\_\_ Petition and Fee for Extension of Time (37 CFR 1.136(A)).

The Filing Fee is calculated below.

CLAIMS AS FILED				
(1) For	(2) Number Filed	(3) Number Extra	(4) Rate	(5) Basic Fee \$740.00
Total Claims	30 - 20 =	10	x \$18.00	\$180.00
Independent Claims	2 - 3 =	0	x \$84.00	\$0.00
Multiple Dependent Claim Fee			x \$280.00 = \$0.00	
TOTAL FILING FEE			\$920.00	

1/2 FILING FEE FOR SMALL ENTITY	\$
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XX A check in the amount of \$1,090.00 to cover the (\$920.00) filing fee, the (\$130.00) surcharge and the (\$40.00) recordation of Assignment is enclosed.

XX The Commissioner is hereby authorized to charge any additional fees under 37 C.F.R. §§1.16 and 1.17 which may be required with this communication or during the entire pendency of the application, or credit any overpayment, to **Deposit Account No. 01-0467**. A duplicate copy of this Form is enclosed.

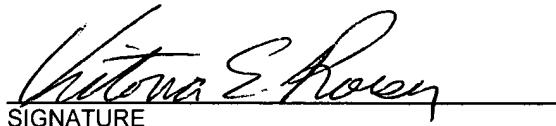
March 22, 2002  
Date

  
Charles N.J. Ruggiero  
Ohlandt, Greeley, Ruggiero & Perle, L.L.P.  
Attorney for Applicant(s)  
Registration No. 28,468  
Telephone: (203) 327-4500  
Telefax: (203) 327-6401

CERTIFICATE OF MAILING

I HEREBY CERTIFY THAT THIS CORRESPONDENCE IS BEING DEPOSITED WITH THE U.S. POSTAL SERVICE AS FIRST CLASS MAIL IN AN ENVELOPE ADDRESSED TO: BOX MISSING PARTS, COMMISSIONER FOR PATENTS, WASHINGTON, D.C. 20231, ON MARCH 22, 2002.

Victoria E. Roeser  
NAME

  
SIGNATURE

03/22/02  
DATE

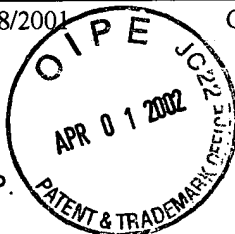


## UNITED STATES PATENT AND TRADEMARK OFFICE

COMMISSIONER FOR PATENTS  
UNITED STATES PATENT AND TRADEMARK OFFICE  
WASHINGTON, D.C. 20231  
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APPLICATION NUMBER	FILING/RECEIPT DATE	FIRST NAMED APPLICANT	ATTORNEY DOCKET NUMBER
10/034,336	12/28/2001	Gopinathan K. Menon	680.0049USU

Charles N.J. Ruggiero, Esq.  
Ohlandt, Greeley, Ruggiero & Perle, L.L.P.  
10th Floor  
One Landmark Square  
Stamford, CT 06901-2682



CONFIRMATION NO. 8349

## FORMALITIES LETTER



\*OC000000007370803\*

Date Mailed: 01/28/2002

## NOTICE TO FILE MISSING PARTS OF NONPROVISIONAL APPLICATION

04/02/2002 BSAYAS11 00000043 10034336

FILED UNDER 37 CFR 1.53(b)

01 FC:101	740.00 DP
02 FC:103	180.00 DP
03 FC:105	130.00 DP

**Filing Date Granted**

An application number and filing date have been accorded to this application. The item(s) indicated below, however, are missing. Applicant is given **TWO MONTHS** from the date of this Notice within which to file all required items and pay any fees required below to avoid abandonment. Extensions of time may be obtained by filing a petition accompanied by the extension fee under the provisions of 37 CFR 1.136(a).

- The statutory basic filing fee is missing.  
*Applicant must submit \$ 740 to complete the basic filing fee for a non-small entity. If appropriate, applicant may make a written assertion of entitlement to small entity status and pay the small entity filing fee (37 CFR 1.27).*
- Total additional claim fee(s) for this application is \$180.  
    ■ **\$180 for 10 total claims over 20.**
- The oath or declaration is missing.  
*A properly signed oath or declaration in compliance with 37 CFR 1.63, identifying the application by the above Application Number and Filing Date, is required.*
- To avoid abandonment, a late filing fee or oath or declaration surcharge as set forth in 37 CFR 1.16(l) of \$130 for a non-small entity, must be submitted with the missing items identified in this letter.
- **The balance due by applicant is \$ 1050.**

*A copy of this notice **MUST** be returned with the reply.*

*Link C*

Customer Service Center

Initial Patent Examination Division (703) 308-1202

PART 2 - COPY TO BE RETURNED WITH RESPONSE

RECEIVED

FEB 01 2002

OHLANDT, GREELEY,  
RUGGIERO & PERLE